

EARLY EDUCATION MATCHING GRANT

Request for Funding - Year 3 & 4

Technical Assistance Webinar

November 2015

OUTLINE

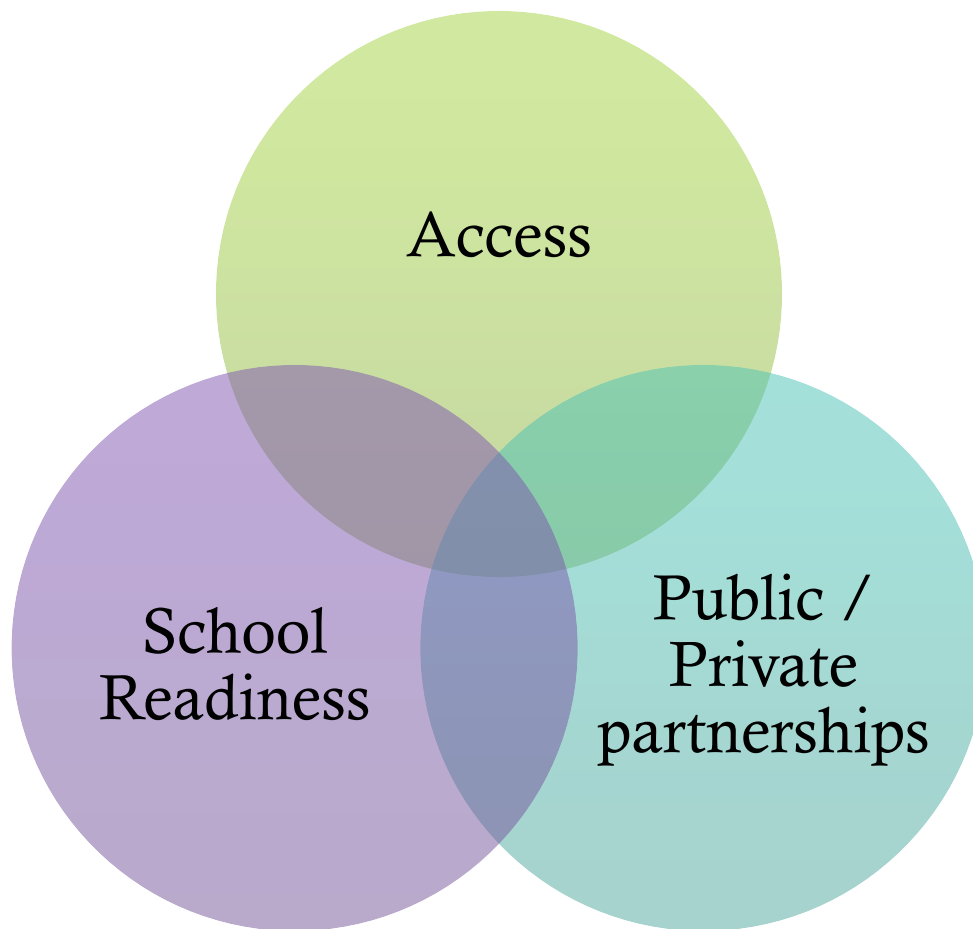
1. Statute

2. Requirements

3. Application Process

4. Grant Participation

GUIDING PRINCIPLES



1. STATUTE

What does the statute (IC 12-17.2-3.7) tell us about the Early Education Matching Grant Program?

STATUTE OVERVIEW

- Identified FSSA Office of Early Childhood and Out of School Learning (OECOSL) as administrator
- Stated applicant and child eligibility requirements
- Required a match

2. RFF APPLICATION

What are the mandatory and programmatic requirements to meet?

MANDATORY REQUIREMENTS



Page 9 in the RFF
Eligible Applicants
Eligible Children
Program Design

ELIGIBLE APPLICANTS

➤ Entity (not an individual)

- Non-profit corporation

- For-profit corporation

<http://www.in.gov/sos/business/3783.htm>

➤ Paths to QUALITY Level 3 or 4 provider by 7/16

➤ Good standing (OECOSL/SOS)

➤ Provide at least a 1:1 Match

➤ Not located in an On My Way Pre-K Pilot County



ELIGIBLE CHILDREN

- Four years old by August 1st
- Low-income
(Family income below
100% FPL)
- Indiana Resident



NEW CHANGES THIS ROUND:

- Two-year program for 2016-2017 and 2017-2018 school years.
- Joint application option
- New and current EEMG grantees will need to apply and complete the full RFF.
- There is NOT a renewal RFF this year

JOINT APPLICATIONS

- All applicants must meet eligibility – Level 3 or Level 4 on Paths to QUALITY
- All agencies and program sites need to be referred to in responses to the questions in the Program Narrative
- Proposal will need to explain the organizational history of all agencies
- Competitive Preference Points given if applicants write a separate response explaining how the partners will work together to serve children and the benefits of the partnership for the children, families and community.

PROGRAM REQUIREMENTS

- Program Schedule
- Lead Teacher Bachelor's Degree
 - NAEYC definition
- ISTAR-KR assessment
- Plan for using the grant funds

PROGRAM OPTIONS

- Full-time program
 - At least 5 hours per day; 5 days per week; 180 days per year
 - Grant award is *up to* \$3,400
 - Match is *at least* 1:1 ratio
 - ** If request \$3,400 per child, then match must be at least \$3,400 for a total cost per child of \$6,800.
- Part-time program
 - 2.5 - 4 hours per day; 5 days per week; 180 days per year
 - Grant award is *up to* \$2,400
 - Match is *at least* 1:1 ratio
- Applicant can apply for full-time, part-time or both.

PROGRAM NARRATIVE

- Begins on page 10 in the RFF
- 25-page limit
- The required attachments for the Appendix are in addition to the 25-page limit.
- This is the “written plan” for how your organization (and your partner if joint application) will administer the EEMG program in compliance with the requirements.

I. NEED FOR PROGRAM (20 PTS)

- Demonstrate *need* in the local community
- Complete Table 1 for *each* County proposing to serve:

Data is provided in the June 2015 ELAC Annual Report Appendix:

http://www.in.gov/fssa/files/ELAC_Annual_Report_2015_Final.pdf

- Impact to Local Community
 - Partner communication - impact
 - Additional children served impact mixed delivery system in your community

II. PROGRAM DESIGN (40 PTS)

- Explain the outcomes (school readiness)
- Explain screening and assessments
 - ISTAR-KR and other tools
- List and discuss program's curriculum
- Program Schedule & Targeted Population
- Recruitment and Attendance

PROGRAM SCHEDULE

- Compete the table for each 4 yr old classroom—
 - Program Option (full-time, part-time or both)
 - EEMG Program Hours (specific hours 8am-3pm)
 - Additional Hours Offered, if applicable
 - Program Schedule (Full-year/Academic year)
 - Current Enrollment of 4's
 - Proposed Enrollment with EEMG

(Selected grantees will update their schedule for Year 2)

** Be specific and clear about program option and intended number of children to serve!

III. ORGANIZATIONAL CAPACITY

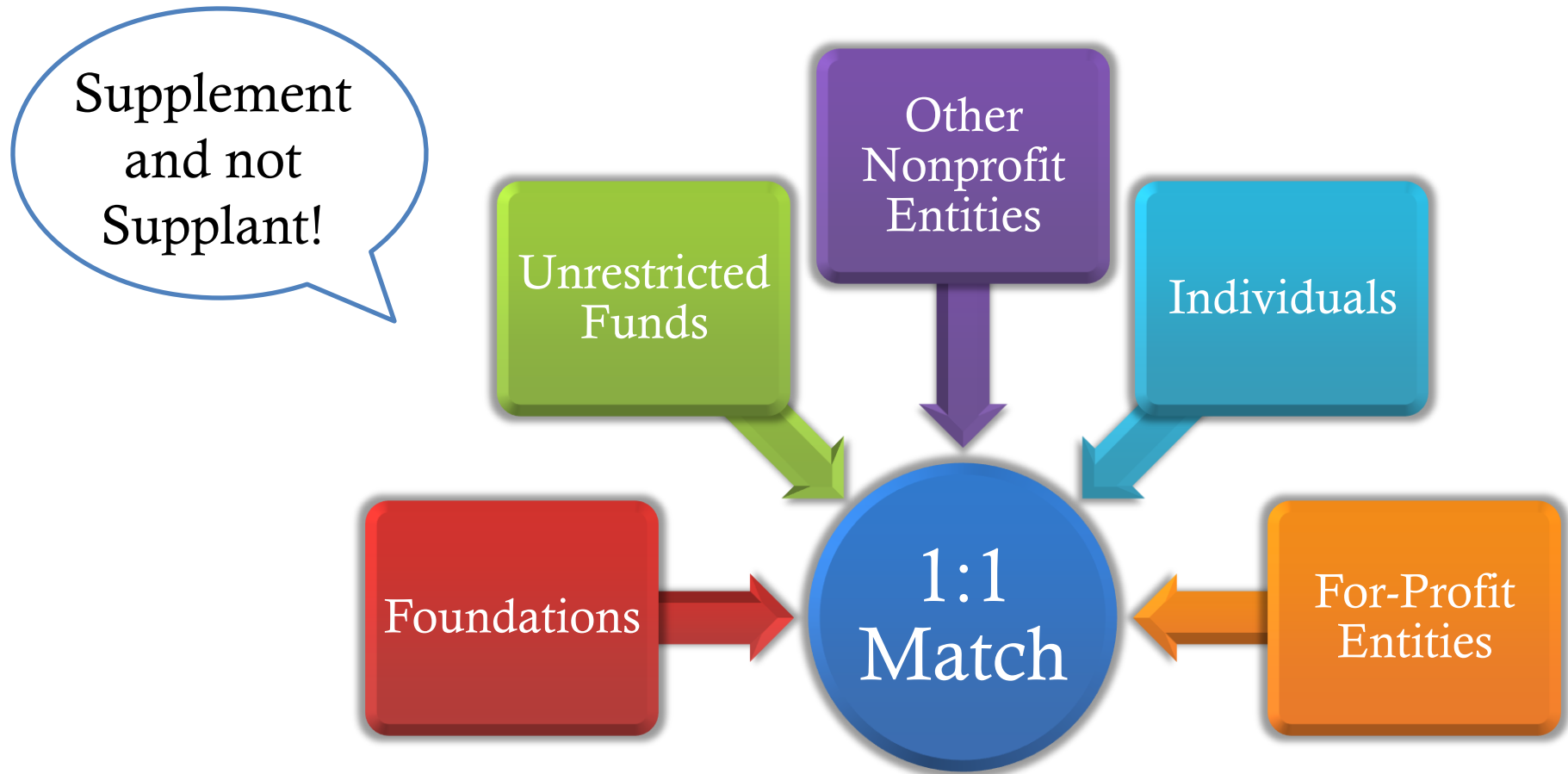
- History and background of the organization (if joint – all organizations)
- Organizational structure and staffing (Complete Form 5 – page 24 in addition to narrative)
- Project plan to implement EEMG (Complete Form 6 – page 25 in addition to narrative)
- Financial stability

IV. BUDGET AND BUDGET NARRATIVE

- Complete the budget summary table (Form 7 – page 26) for *each* program option/each year.
- Identify the program costs for the identified categories
- Amounts listed will be total grant amounts.
- List the total program costs and per child costs.
- Provide a narrative summary.

Early Education Matching Grant Budget			
Program Option:			
Budget Categories	Year 1	Year 2	Total
Personnel			
Fringe Benefits			
Transportation Costs for Students			
Supplies			
Equipment			
Contractual			
Professional Development			
Other			
Total Direct Costs			
Indirect Costs			
Total Program Costs			

MATCH FUNDING



MATCH COMMITMENT LETTER

- Include commitment letter from each funder for year 1 (selected grantees will be asked to provide match commitment letters for year 2 at a later date)
- Letter is from and signed by one of the eligible sources.
- Key components of letter:
 - Match source name (ABC Foundation)
 - Match amount (\$10,000)
 - Date that match will be provided (July 2016)

COMPETITIVE PREFERENCE PRIORITIES


Eligible to receive additional points for:

1. Joint Application (3 points)
2. Currently using ISTAR-KR (3 points)
3. Kindergarten transition plan and relationship with local school(s) (3 points)
4. Additional match (3 points)

3. APPLICATION PROCESS

What is the process to award grant funds?

TIMELINE

- 
- October 28, 2015 RFF sent to potential applicants
 - November 20, 2015 Letter of Intent due
 - November 6, 2015 Technical Assistance Webinar
 - January 15, 2016 RFF proposals due back
 - April 2016 Award decisions made
 - August 1, 2016 Approx. grant effective date

LETTER OF INTENT TO APPLY

- *Voluntary* request for applicants
- Complete the form and return it by November 20st to Beth Barrett at beth.barrett@fssa.in.gov .
- Provides valuable information
- Helps us prepare for the grant review process

APPLICATION COMPONENTS

1. Cover letter – signed by Authorized Representative
2. Forms (1- 7)
3. Program Narrative – five sections and 25-page limit

See page 19 for full list to include in the Application.

SUBMISSION INSTRUCTIONS

- Submit one electronic copy on flash drive of the complete application and 4 hard copies of the complete application
- Deliver to:
 - Beth Barrett
 - FSSA Office of Early Childhood and Out-of-School Learning
 - 402 W. Washington St., RM W361, MS-02
 - Indianapolis, IN 46204

Proposals must be received (not date stamped) no later than 4:30pm EST January 15, 2016. Late or incomplete applications will be neither accepted nor reviewed!

See Page 6 in the RFF.

RESOURCES AVAILABLE

- Indiana AEYC
- Indiana Youth Institute
- Local Child Care Resource & Referral Agency
- Local Community Foundation
- Local United Way Agency
- Your Paths to QUALITY™ coach

See page 7 in the RFF!

GRANT AWARDS

- Plan to distribute funds equitably among geographic regions
- Plan to distribute funds equitably among the two program options (full-time and part-time) within Indiana.
- Two-year grant (2016/17 – 2017/18 school years)

4. GRANT PARTICIPATION

What does participation in the EEMG mean?

PARTICIPATION REQUIREMENTS

- Administer the ISTAR-KR assessment.
 - Receive training if needed.
- Comply with the grant requirements including family engagement
- Comply with rules adopted by OECOSL.
- Remain in good standing.
- Participate fully in the evaluation.
- Submit claims and attendance reports to OECOSL.

QUESTIONS



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